



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor  
**KODY H. KINSLEY** • Secretary  
**MARK PAYNE** • Director, Division of Health Service Regulation

**MEMORANDUM**

**DATE:** September 15, 2023  
**TO:** Interested Parties  
**FROM:** Nadine Pfeiffer, Rule Review Manager *NP*  
**RE:** Proposed Amendment of Acute and Home Care Licensure and Certification Rules  
10A NCAC 13L Nursing Pool Licensure

GS 150B-21.2 requires a rule-making body to notify certain individuals of its intent to adopt a permanent rule. It also requires notification of the date, time and location of the public hearing on the rule and any fiscal note that has been prepared in connection with the proposed rule.

The rules are being amended in response to a petition for rulemaking granted by the N.C. Medical Care Commission. The North Carolina Medical Care Commission has submitted form OAH 0300 to the Codifier of Rules, Office of Administrative Hearings, indicating its intent to proceed with the following rule-making actions:

10A NCAC 13L Nursing Pool Licensure

10A NCAC 13L .0301 Written Policies and Procedures (Amend)  
10A NCAC 13L .0302 Personnel Records (Amend)

In accordance with G.S. 150B-21.4, approval of the fiscal note was received for these rules from the Office of State Budget and Management on June 13, 2023.

The proposed rule text is attached to this memo and were published in today's September 15, 2023 edition of the N.C. Register which can be found at the Office of Administrative Hearings web site at <https://www.oah.nc.gov/rules-division/north-carolina-register>.

A public hearing is scheduled for November 9, 2023 at 11:00 a.m. in Room 104, Brown Building, 801 Biggs Drive, Raleigh, NC 27603. The building is in the Dorothea Dix Park. Ms. Nadine Pfeiffer, DHSR Rule-Review Manager, is accepting public comments on these rules and fiscal note from September 15, 2023 through November 14, 2023, close of business. Comments will also be accepted in person at the public hearing. The proposed effective date of these rules is April 1, 2024.

A copy of the proposed rules, fiscal note, and instructions for submitting comment can be found at the Division of Health Service Regulation web site at <https://info.ncdhhs.gov/dhsr/ruleactions.html>.

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF HEALTH SERVICE REGULATION**

**OFFICE OF THE DIRECTOR**

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Please feel free to contact the Acute and Home Care Licensure and Certification Section at (919) 855-4620, should you have questions related to this memorandum or the proposed rule text and fiscal note.

Enclosures

cc: John Meier, IV, MD, Chair, N.C. Medical Care Commission  
Mark Payne, Director, Health Service Regulation  
Emery Milliken, Deputy Director, DHSR  
Raj Premakumar, Deputy General Counsel, DHHS  
Azzie Conley, Chief, Acute and Home Care Licensure and Certification Section  
Greta Hill, Assistant Chief, Acute and Home Care Licensure and Certification Section